

From: Ron Schulhof <rkschulhof@gmail.com>
Sent: Thursday, October 20, 2016 12:32 PM
To: Mayor
Cc: Michelle Sterling
Subject: Food Scrap Drop-off Site

Hi Mayor Mark

Thanks for speaking with us yesterday. As discussed we are proposing a food scrap drop-off site at the Secor Recycling Facility. A drop-off site would provide residents with a beneficial and desired service in a way that is low cost and simple to both implement and run. Following is an overview of the proposal:

Set up

10 outdoor toters (65 gallons each) would be set up at Secor Road Recycling Facility where residents could bring their food scraps from home. The Village would contract with a commercial hauler to pick up the food scraps on a weekly basis and bring them to a commercial composting facility. Since the food scraps are going to a commercial composting facility all types of food, as well as compostable products and bags, will be acceptable.

Program Expenses

The start-up cost of the program will be approximately \$1,000 - \$2,000 to cover the outdoor toters, signage and any educational materials. Annual expenses would be approximately \$4,000 - \$5,000 for the weekly pickup of the food scraps.

Soft Costs / Labor

A drop-off site should require only minimal staff time to operate. Education and outreach could be handled by resident volunteers.

Implementation

It is necessary to formalize this service through a Board resolution. Unlike with a curbside pickup program or an on-site "Rocket Composting" system which were considered pilot programs, this needs to be viewed as a new and ongoing service to our residents similar to the textile bin and documented accordingly.

In order to get the program up and running in the first year, we would strongly urge an ad-hoc committee of residents and staff be established with three main objectives:

1. Oversee implementation

2. Monitor the program and address any issues
3. Provide education and outreach to residents about this service and the benefits of composting

In terms of whether the committee is a partnership between the Forum Sustainability Committee and Village or a newly formed ad-hoc committee, we believe the most important aspect is the formal implementation through a resolution that clearly states the objectives of the program. A resolution will ensure expectations are set at the outset and the appropriate structure is in place to manage the program for success.

Ron and Michelle